Required PROFESSIONAL DEVELOPMENT for Employees "New" to the Position

Department	Guidance and Counseling	Submitted By	District Level Public Education Information Management System Coordinator	Year Submitted	2011-2012

Audience	First Year Registrars

Foundational Level (Year 1)

Month	August	**Duration of Training**
Title	Registrar's Responsibilities Overview	**6 hours**
Presenters	District Level PEIMS Coordinator Designated Registrars	**ERO Required**
Month	August	**Duration of Training**
Title	Management Information System Overview: Using the Software	**6 hours**
Presenters	District Level PEIMS Coordinator Designated District Level MIS Users	**ERO Required**