



## **PARTNERS FOR UISD SCHOLARS CRITERIA FOR THE SELECTION OF SCHOLARSHIP RECIPIENTS**

### **ELIGIBILITY:**

- Student must have met or will meet United ISD graduation requirements by the end of the academic year.
- For restricted scholarships, student must also meet the criteria set forth by the donor.

### **SELECTION PROCESS:**

The senior and/or the scholarship counselor, under the direction of the Director of Guidance and Counseling, will:

1. Utilize the final class Rank List as of the last 9 week grading period in March to determine eligible students and indicate which students are recipients of other scholarships with cumulative amounts of \$1,000 or more.
2. Award from the highest rank consecutively, with the restricted scholarships awarded first, until the Partners for UISD Scholars campus allocation has been exhausted
3. Complete the final ranked list of students and indicate which students will be receiving the Partners for UISD Scholars Scholarship and submit to the Director of Guidance and Counseling for review and verification two weeks prior to awarding the scholarships.
4. Provide a certificate along with the student redemption procedures to the student.
5. Provide a final list of recipients no later than the first week in June to the Director of Guidance and Counseling who will in turn provide a copy to the local university and/or college or requesting institution of higher education.
6. After October 1<sup>st</sup>, any unclaimed scholarship money should be awarded going through the same selection process but no later than December of the respective year.

### **AMOUNT:**

- All scholarships awarded will be in the amount of \$1,000.00 per student

**DISTRIBUTION OF PARTNERS FOR UISD SCHOLARS SCHOLARSHIPS:**

- All funds generated for the Partners for UISD Scholars Program will be distributed equitably \* amongst the UISD high schools in accordance with the criteria listed above and honoring individual employee school choice and business partner (ie. donor) specific criteria.
- Contributions for scholarships will be for all potential scholarship recipients and not for an individual student unless a particular contribution is earmarked for a charitable class by the donor. This is possible provided the “class” is open and the identities of the individuals to be benefited remain indefinite. A “class” of students such as graduating seniors at a high school, athletes, band members, student council members, etc. is generally an acceptable class. The District will not accept a contribution that is earmarked for the benefit of a particular person because it will not be eligible for charitable contribution designation-no matter how needy or deserving the person might be.

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\*Equitable distribution will be based on the number of students from the graduating class of each high school.

**STUDENT REDEMPTION PROCEDURES:**

- Individuals being awarded scholarships will be required to present proof of registration from the college/university that he or she will be attending before the receipt of funds.
- Scholarships awarded to students will be made out in the form of a check made payable to the institution of the recipient’s choice and the recipient.
- Scholarships awards not claimed by October 1<sup>st</sup> of the respective year will be forfeited.
- Any unclaimed scholarship money for the designated recipient will be redistributed to class members in accordance with the selection process by the end of December of the respective year.

APPROVED BY SUPERINTENDENT:

Robert J. Saxton

DATE:

4-24-08

Prepared by: UISD Guidance & Counseling Dept.