

**UNITED INDEPENDENT SCHOOL DISTRICT
2008-2009 BUDGET SUBMISSION CERTIFICATION**

Attached is the Needs Assessment for our campus for the 2008-2009 fiscal year. This request is a result of input from all staff and community members responsible for insuring that resources at the campus are allocated in a manner necessary to provide for a complete and efficient instructional component and support functions. The Acknowledgement Form and the Needs Assessment Budget Input sheets have been submitted. The budget worksheets, the Capital Outlay Justification form, the Out-of-District Travel Justification form, the Contracted Services Justification form, Incentives for Staff and Student Planning form, Program Description Use of Funds forms for all appropriate programs, and the Supplemental Resource Request form have been reviewed by the appropriate staff and Site Based Decision Making Committee members and the applicable forms have been submitted.

Campus/Department Head

Date

Site Based Committee Chairperson (If Applicable)

Date

Executive Director (If Applicable)

Date

Assistant Superintendent

Date

(Please place this form in front of all documentation being submitted.)