

**UNITED INDEPENDENT SCHOOL DISTRICT  
BUDGET PROCESS CHECKLIST  
FISCAL YEAR 2008-2009**

Budget Submission Certification

Department Objectives as Related to District Goals

Contracted Services Justification Form

Incentives for Staff and Student Planning Form

Out-of-District Justification Form

Capital Outlay Justification

Supplemental Resource Request Form (if applicable)

Completed Financial Budget Printouts