

**APPROVED**

1/17/05

## **GUIDELINES FOR PK ENROLLMENT**

1. Continue with Pre-Kinder/Kinder Round-up 1<sup>st</sup> week of May
2. Continue using Pre-LAS test
3. Test students as they enroll
4. Campus will create -3 Scoring Teams made up of 3 teachers and/ or administrators
5. Train Scoring Teams by April 2005
6. LPAC Clerk or designee will administer all parts of Pre-LAS test and score parts 1 through 4
7. Two members of Scoring Team will score part 5. if there is a discrepancy, the third person will be required to score.
8. Results should be given to parent within 3 days
9. Pre-LAS test
  - 4s and 5s are now considered Fluent English Proficient